

**THE GANDHIGRAM RURAL INSTITUTE**  
**(Deemed to be University)**  
**GANDHIGRAM-624302, DINDIGUL DISTRICT, TAMIL NADU**  
**Ministry of Education (ShikshaMantralaya), Govt. of India**  
**Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)**

All communications should be addressed to the Registrar by designation and not by name



EPABX No.: 0451 – 2452371 – 2452376  
Phone (off.): 0451 – 2452323  
Fax No. : 0451 – 2454466  
E-mail : [registrar@ruraluniv.ac.in](mailto:registrar@ruraluniv.ac.in)  
Website : [www.ruraluniv.ac.in](http://www.ruraluniv.ac.in)

**Dr.L.RATHAKRISHNAN**  
**REGISTRAR i/c.**

**Ref.:AS/ 38<sup>th</sup> Convo./Medals/2024-25/**

**25.11.2024**

Sir,

Sub: Purchase of Medals for the 38<sup>th</sup> Convocation – quotation called for – reg.

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We would like to purchase **Medals** (Silver Medals with Gold dipping and engraving **as per the model enclosed**). You are requested to quote your rate for single medal as per the following specifications:

- 20 Grams weight of Silver with 4.5 cms. diameter
- Gold dipping
- Engraving on both sides. (maximum of 75 letters approximately)
- Making charges and wastage, if any.
- If the rate is exclusive of taxes, the rate of taxes shall be quoted.
- Validity of the quotation shall be at least two weeks after the last date of receipt of sealed quotations.
- Time required for supply of the medals against the order.
- Details for Payment may be mentioned

It is informed to send your quotation for supply of the above medal **on or before 02.12.2024 upto 3.00 PM** in a sealed cover addressed to the Registrar, Gandhigram Rural Institute (Deemed to be University), Gandhigram – 624 302 **mentioning at the top of the cover "Quotation for supply of Medals". The quotation will be opened at 04.00 p.m. on the same day i.e. 02.12.2024.**

**Further it is informed that the Gandhigram Rural Institute reserves the right to accept or reject any quotation without assigning any reason.** The exact number of medals required will be informed at the time of issuing supply order to the prospective supplier (i.e.Lowest quote).

It may also be noted that orders based on the quotation will be placed within 10 days after the last date mentioned above.

  
REGISTRAR i/c.

To

The Director i/c., Computer Centre -with a request to upload the quotation call letter in the website

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25-11/24