

THE GANDHIGRAM RURAL INSTITUTE
(Deemed to be University)
GANDHIGRAM – 624 302, DINDIGUL DISTRICT, TAMIL NADU
(Ministry of Human Resource Development, Govt. of India)
Accredited by NAAC with 'A' Grade (3rd Cycle)
DEPARTMENT OF COMPUTER SCIENCE AND APPLICATIONS

Dr. P.KALAVATHI
Associate Professor & Head

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GRI/DCSA/Chair /2019

11.03.2019

Quotation Call for

For and on behalf of The Gandhigram Rural Institute (Deemed to be University), Gandhigram quotations are invited for the supply of following item as per the specification below:

SL. No.	Item Description	Qty
1.	Teak Wood Wired Chair (Seat and Back wire)	25

The terms and conditions for the quotations are as below:

- (i) Print TIN / GST or Registration Number in the quotation submission letter.
- (ii) The rate should clearly indicate the unit/nos.
- (iii) The rate should specify whether it includes duties and taxes land also packing and forwarding charges.
- (iv) If the rates are exclusive of the items mentioned against (ii) above the rate at which these items will be charges should also be specified wherever possible
- (v) The period upto the materials/equipments are guaranteed should be specified. The amount chargeable as Annual Maintenance charges after the guarantee / warranty period should be indicated separately.
- (vi) The nearest service point should also be indicated in the offer.
- (vii) The offer should be as far as possible from ready stock.
- (viii) Where the offer is not from ready stock, the period before which supply will be affected should be indicated.
- (ix) The mode of payment should be specified.
- (x) Payment will be made within a week from the date of receipt of materials and duty certified by the officers concerned / with in a week of the satisfactory completion of the work.
- (xi) Validity of the offer should normally be for 30 days from the date of offer. If otherwise, the period should be specifically mentioned.
- (xii) Quotation should be addressed in the name of
"Registrar, The Gandhigram Rural Institute (Deemed to be University), Gandhigram" and should be sent in a sealed envelope super scribing "Quotation for Teak Wood Wired Chair" and reach the following address:

The Head
Department of Computer Science and Applications
The Gandhigram Rural Institute (Deemed to be University)
Gandhigram – 624 302, Dindigul Dt., Tamil Nadu, India

- (xiii) **Hard Copy of Quotation will be received (By Post / In Person) up to 3:00 p.m. on 20.03.2019**

- (xiv) Quotation will be opened at 4.00 p.m. on the same day in the presence of the Representatives of the firms who are available.


(P.KALAVATHI)

HEAD
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