

THE GANDHIGRAM RURAL INSTITUTE
(Deemed to be University)
(Ministry of Human Resource Development, Govt. of INDIA)
Accredited by NAAC with 'A' Grade (3rd Cycle)

Dr. P. Balasubramaniam

Professor & Co-ordinator

UGC-SAP(DSA-I)

File No.:F.510/7/DSA-I/2015 (SAP-I)



Department of Mathematics

Gandhigram-624302

Tamilnadu, INDIA

Phone : 0451-2452371-2452376	Fax : 0451-2453071	Gram : gramvarsity	balugru@gmail.com
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Ref: GRI/Maths/DSA-I/2018-2019/

Dt. 02.02.2019

To

The Companies Concerned

Sir,

Sub: Requesting quotations for purchasing Laptop under buy back scheme -reg.

I wish to invite the lowest price quotation as per the attached terms and conditions from your company in order to purchase as per the following configurations.

S.No.	Specifications	Qty.	
1.	LAPTOP	1 No.	
	Processor		Intel® Core™ i5-8250U with Intel® UHD Graphics 620 (1.6 GHz base frequency, up to 3.4 GHz)
	Display		14.0" HD (1366 x 768) Non-Touch LCD
	RAM		8GB DDR4 Memory,2400MHz,NonECC
	HDD		2.5" 1TB 5400 RPM SATA Hard Drive
	Power		65W AC Adapter, 3-pin (India)
	Ports		1 USB 3.1 Type-C™ Gen 1 (Power Delivery, Display Port™); 2 USB 3.0 (1 charging); 1 HDMI 1.4b; 1 VGA; 1 RJ-45; 1 AC power; 1 headphone/microphone.
	Network		Intel® Dual Band Wireless-AC 8265 802.11a/b/g/n/ac (2x2) WiFi and Bluetooth® , RJ45 Giga N/W connector
	Battery		Primary 3-cell 42W/HR Battery
	OS		Windows 10 Pro (64bit) English
	Wty		5Yr Onsite Service
2.	Under buy back -Laptop	1 No.	
	Intel Centrino Mobile Technology/ Intel Pentium processor 1.6Ghz / 2MB onboard L2 cache Intel 855 GME chipset / 64MB graphics memory/ 512 MB RAM / 40GB HDD/ Combo Drive/15" TFT windows		

The quotation should be in the name of The Registrar, Gandhigram Rural Institute, Gandhigram and it should be sent on or before 25-02-2019 to the following address

Dr. P. Balasubramaniam
Co-ordinator, UGC-SAP(DSA-I)
Department of Mathematics,
Gandhigram Rural Institute-Deemed to be University,
Gandhigram - 624 302.

Thanking you,

Yours truly,



The terms and conditions for the quotations are as below:

- i) The rate should clearly indicate the unit/Nos.
- ii) The rate should specify whether it includes duties and taxes and also packing and forwarding charges.
- iii) If the rates are exclusive of the items mentioned against (ii) above, the rate at which these items will be charged should also be specified wherever possible.
- iv) The period up to which the materials/equipments are guaranteed should be specified. The amount chargeable as Annual maintenance charges after the guarantee / warranty period should be indicated separately.
- v) The nearest service point should be indicated in the offer.
- vi) The offer should be as far as possible from ready stock.
- vii) When the offer is not from ready stock, the period before which supply will be effected should be indicated.
- viii) The mode of payment should be specified.
- ix) Payment will be made within a week from the date of receipt of materials and duly certified by the officers concerned/ within a week of the satisfactory completion of the work.
- x) Validity of the offer should normally be for 15 days from the date of offer AMC also normally 5%. If otherwise, the period and AMC should be specifically mentioned in the offer.
- xi) Quotations should be in the name of

The Registrar, Gandhigram Rural Institute-Deemed to be University, Gandhigram.

and should be sent in a sealed envelop superscripting "Quotation for supply **Laptop** to the Mathematics Department " on or before 25. 02. 2019.

The address on the envelop should be:

Dr. P. Balasubramaniam
Co-ordinator, UGC-SAP(DSA-I)
Department of Mathematics,
Gandhigram Rural Institute-Deemed to be University,
Gandhigram - 624 302.

- xii) Quotations will be received upto 3.00 PM on 25.02. 2019.
- xiii) Quotations will be opened at 3.30 PM on 25.02.2019
- xiv) The GST No./TIN No. /PAN No/ TNGST / CST.No/ is compulsory in your quotations