

**THE GANDHIGRAM RURAL INSTITUTE**  
**(Deemed to be University)**  
**(Ministry of Human Resource Development, Govt. of INDIA)**  
**Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)**

**Dr. P. Balasubramaniam**  
 Professor & Principal Investigator  
 DST-SERB-Matrix Project



**Department of Mathematics**  
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Ref: GRI-DU/Maths/PB/2018-2019/			Dt. 02.02.2019

To

**The Companies Concerned**

Sir,

Sub: Requesting quotations for purchasing Workstation and Epson Printer-reg.

I wish to invite the lowest price quotation as per the attached terms and conditions from your company in order to purchase as per the following configurations.

S.No.	Specifications	Qty.	
1.	<b>Workstation</b>	1 No.	
	Processor		Intel Xeon E-2124G, 4 Core, 8MB Cache, 3.4GHz, 4.5Ghz Turbo
	Chipset		Intel® C246 Chipset
	Chasis		Tower
	Power		Minimum 500W with 90 Efficient
	RAM		32GB (2x16GB) 2666MHz DDR4 UDIMM NonECC
	HDD		3.5" 1TB 7200rpm SATA Hard Disk Drive + 256GB SSD HDD
	ODD		8x DVD+/-RW 9.5mm Optical Disk Drive
	IO Ports		Front: 1 USB-A 3.0, 1 USB-A 3.0 Charging Data Port, 1 Combo Microphone/Headphone, and 1 USB-C 3.1 Gen2 Charging Data Port (Optional). SD card reader (Optional), RJ45 Giga N/W Connector
			Rear: 2 Display Port™ (DP 1.2) 4 USB-A 3.0 ports, 2 USB-A 2.0 ports, 1 serial port (standard), RJ-45, 1 Audio Line-in, and 1 Audio Line-out, PS2 Port.
	Input Devices		OEM Keyboard and Mouse
	OS		Windows 10 Pro
	Warranty		5 years Onsite Warranty
Monitor	21.5 inch monitor		
2.	<b>Colour Printer</b>	1 No.	
	Epson L4160 wifi Duplex Multifunction Printer		

The quotation should be in the name of The Registrar, Gandhigram Rural Institute, Gandhigram and it should be sent on or before 25-02-2019 to the following address

Dr.P.Balasubramaniam  
Principal Investigator, DST-SERB-Matrix Project  
Department of Mathematics,  
Gandhigram Rural Institute-Deemed to be University,  
Gandhigram - 624 302.

Thanking you,

Yours truly,



**The terms and conditions for the quotations are as below:**

- i) The rate should clearly indicate the unit/Nos.
- ii) The rate should specify whether it includes duties and taxes and also packing and forwarding charges.
- iii) If the rates are exclusive of the items mentioned against (ii) above, the rate at which these items will be charged should also be specified wherever possible.
- iv) The period up to which the materials/equipments are guaranteed should be specified. The amount chargeable as Annual maintenance charges after the guarantee / warranty period should be indicated separately.
- v) The nearest service point should be indicated in the offer.
- vi) The offer should be as far as possible from ready stock.
- vii) When the offer is not from ready stock, the period before which supply will be effected should be indicated.
- viii) The mode of payment should be specified.
- ix) Payment will be made within a week from the date of receipt of materials and duly certified by the officers concerned/ within a week of the satisfactory completion of the work.
- x) Validity of the offer should normally be for 15 days from the date of offer AMC also normally 5%. If otherwise, the period and AMC should be specifically mentioned in the offer.
- xi) Quotations should be in the name of

**The Registrar, Gandhigram Rural Institute-Deemed to be University, Gandhigram.**

and should be sent in a sealed envelop superscripting "Quotation for supply **Workstation and Epson printer** to the Mathematics Department " on or before 25. 02. 2019.

The address on the envelop should be:

Dr.P.Balasubramaniam  
Principal Investigator, DST-SERB-Matrix Project  
Department of Mathematics,  
Gandhigram Rural Institute-Deemed to be University,  
Gandhigram - 624 302.

- xii) Quotations will be received upto 3.00 PM on 25.02. 2019.
- xiii) Quotations will be opened at 3.30 PM on 25.02.2019
- xiv) The GST No./TIN No. /PAN No/ TNGST / CST.No/ is compulsory in your quotations