

**THE GANDHIGRAM RURAL INSTITUTE**  
(Deemed to be University)  
**GANDHIGRAM-624302, DINDIGUL DISTRICT, TAMIL NADU**  
(Ministry of Human Resource Development, Govt. of India)  
Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)

All communications should be addressed to the Registrar by designation and not by name



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**Prof. V.P.R.SIVAKUMAR**  
**REGISTRAR**

Ref.:GRI/REG/2017-18/

09.2.2018

**Office Order**

It has come to the notice of administration that outsiders are making unauthorized entry into Institute's premises including class rooms and thereby causing disturbance. This kind of intrusion may lead to indiscipline and disorderliness in the security system. Therefore, the following arrangements have been made /directions issued to curb such unauthorized entry into the campus .

1. Visitors/outsideers who have genuine purpose or work to be transacted at the Institute shall obtain Visitor's Pass from the security staff in the main gate itself.
2. The retired employees of the Institute shall produce Identity Card issued by the Institute for gaining entry into the campus, if such entry is warranted.
3. The staff and students are required to possess the ID cards issued to them already and to cooperate in strengthening the security system on the campus.

The above order is issued as per the Legal Committee recommendations. It shall come into effect immediately.

*V. P. Sivakumar*  
REGISTRAR 9/02/18

To

All the Deans/HoDs/Directors/Coordinators/Controller of Examinations/Deputy Librarian/Deputy Director of Physical Education/Special Officer (Finance)/Estate Officer/Deputy Registrar/Assistant Registrar/Wardens/Deputy Wardens of the Hostels/All Private Secretaries/All Section Officers/P.S. to the Vice-Chancellor/P.S. to the Registrar

The Director i/c., Computer Centre, GRI - with a request to send the Circular through Intranet and put the same in GRI Website – on Public Notice.