

**THE GANDHIGRAM RURAL INSTITUTE**  
**(Deemed to be University)**  
(Ministry of Human Resource Development, Govt. of India)  
**Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)**



Dr. M.SUNDARAMARI  
CONTROLLER OF EXAMINATIONS

GANDHIGRAM- 624 302  
DINDUGAL DISTRICT  
TAMIL NADU, INDIA

Phone: 91-451-2454222 Fax:+91-451-2452222	EPABX :+91-451-2452371to 2452376	E-mail: <a href="mailto:controller@ruraluniv.ac.in">controller@ruraluniv.ac.in</a> <a href="mailto:controllergri@gmail.com">controllergri@gmail.com</a>
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Ref: Exam/NAD/2018-19

Date: 14.12.2018

**Sub: NAD-National Academic Depository for Student Registration – Modified Circular.**  
**Ref (i):** Vice Chancellor's Approval dt. 19.01.2018.  
**Ref (ii):** COE's earlier circular dt. 22.01.2018.

In continuation of our earlier circular dated 22.01.2018, the Deans/Heads/Directors of all the Schools/Departments/Centres are hereby requested to instruct the final semester students of all the Certificate, Diploma, PG Diploma, UG, PG and M.Phil., Programmes to complete the process of NAD (National Academic Depository) registration by following the prescribed steps. Those Ph.D., Scholars who are to submit their synopsis before **June 2019** should also register on NAD website.

The students may visit "student corner" and/or log on to the student portal of our institute website from where they can proceed through the NAD link. The Screenshots for the step by step process of registration is also available in our institute website for easy understanding. Before starting the registration process they must have their Aadhaar number and mobile number linked to their Aadhaar in hand.

It is also informed that statements of grades and consolidated statements of grade will be issued only to those students who have completed their registration on NAD website and submitted the acknowledgement slips. Hence, the students may be advised to forward their individual acknowledgement slip generated in NAD website through their Deans/Heads/Directors to the Exam section on or before **18.01.2019**.

CONTROLLER OF EXAMINATIONS

To

All the Deans/ HODs/ Directors, GRI. With a request to instruct their students to complete registration process and to forward their acknowledgement slips to the Exam Section.  
Copy to: 1. The Director, Computer centre – For Uploading in the institute website and intranet.  
2. PS to VC / PS to Registrar /File