

THE GANDHIGRAM RURAL INSTITUTE – DEEMED UNIVERSITY  
(MINISTRY OF HUMAN RESOURCE DEVELOPMENT)  
Accredited by NAAC with ‘A’ Grade (3<sup>rd</sup> Cycle)

Dr.M.SUNDARAMARI  
CONTROLLER OF EXAMINATIONS



GANDHIGRAM-624 302  
DINDIGUL DISTRICT  
TAMIL NADU, INDIA

Phone: 91-451-2454222 Fax:+91-451-2452222	EPABX :+91-451-2452371 to 2452376	E-mail: <a href="mailto:controller@ruralruniv.ac.in">controller@ruralruniv.ac.in</a>
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Ref : Noti/2018-2019 /

Date : 02.11.2018

**CIRCULAR**

This is to inform that the **ODD** Semester Examinations – **NOVEMBER 2018** will commence tentatively from 15.11.2018..

The Deans/Directors/HODs are requested to complete the Practical Examinations and Continuous Formative Assessment etc. and send the following details to the Office of the Controller of Examinations as noted below:

1.	The Attendance Statement ( <b>Lack of Attendance only with percentage</b> )	09.11.2018 Friday
2.	Continuous Formative Assessment Marks (C.F.A.)	12.11.2018 Monday

The above details relating to Foundation/Language/Allied/Elective courses should be routed through the HOD concerned/Director of the Programme.

A copy of the **CFA marks (with the students' signatures) and attendance statements are to be displayed on the respective Notice Board** before sending the same to the office of the Controller of Examinations. Any request from the staff for **any alteration in the Attendance/CFA marks** after it is received in our office **will not be entertained**.

The Deans//Directors/HODs are requested to bring this information to the notice of their staff and students.

  
2/11/18  
CONTROLLER OF EXAMINATIONS

To

All Deans/Directors/ Co-ordinators/HODs/Deputy Librarian of GRI.

The Director i/c, Computer Centre, GRI - with a request to upload this Notification in GRI website and intranet.

Copy to: The Registrar, GRI/The Private Secretary, Office of the Vice-Chancellor, GRI