

THE GANDHIGRAM RURAL INSTITUTE
(Deemed to be University)
GANDHIGRAM – 624 302, DINDIGUL DISTRICT, TAMIL NADU
(Ministry of Education, Govt. of India)
Accredited by NAAC with 'A' Grade (3rd Cycle)

All communications should be addressed to the Registrar by designation and not by name



EPABX : 0451-2452371 – 2452376
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Dr.M.G.Sethuraman
Registrar i/c

Ref: AS/Printer/2022-23

04.05.2022

Sir,

Sub: Authorities Section – Quotation for supply of HP Colour Laster Jet Pro MFP M 183FW – reg.

For and on behalf of the Gandhigram Rural Institute (Deemed to be University), Gandhigram sealed quotations are invited for the **supply of HP Colour Laser Jet Pro MFP M 183FW** and the quotations should reach "The Registrar, Gandhigram Rural Institute (Deemed to be University), Gandhigram – 624 302, Dindigul District" on or before **3.00 PM on 16.05.2022**.

TERMS AND CONDITIONS

1. The rate should be quoted for single unit.
2. It should be clearly mentioned whether the rate includes duties and taxes and also packing and forwarding charges. If taxes are extra, it should be clearly mentioned.
3. If the offer is not from ready stock, the period before which supply will be effected should be indicated.
4. The mode of payment (DD/Cheque) should be specified and to whom the payment should be made. If the payment through NEFT, Account details should be mentioned.
5. Supply of the items should be within 10 days from the date of supply order
6. GST Number should be indicated in the quotation itself.
7. Quotation should be drawn in the name of "The Registrar, Gandhigram Rural Institute (Deemed to be University), Gandhigram" and should be sent in a sealed envelope superscribing "Supply of HP Colour Laser Jet Pro MFP M 183FW to AUTHORITIES SECTION" to the following address.
The Section Officer
Authorities Section
Gandhigram Rural Institute (Deemed to be University)
Gandhigram – 624 302
Dindigul District
Tamil Nadu
8. Quotations will be received up to 3.00 PM on 16.05.2022
9. Quotations will be opened at 4.00 PM on the same day in the presence of the representatives of the firms who are available.
10. The Gandhigram Rural Institute (Deemed to be University), Gandhigram reserves right to decide upon the quotations.

REGISTRAR i/c